

Northwest Cook Region



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June Trainings

All Courses begin Promptly at: 7:00pm

Courses with * will last a full 2 hours.

Registration Begins at: 6:45pm

Workshops will last about 1 1/2hrs

Date	Course	What is it and who should attend
June 2 and June 8	PTA Road to Success*	This course explains the who, what and why of PTA. This course is for everyone! The bylaws require this for the entire board (chairmen and officers).
June 2	Reflections Get a Head Start Now Workshop	Share the arts with your students while helping build confidence and self-esteem through recognition and celebration of their efforts. Learn more about the ins-and-outs of hosting and supporting the Reflections program, including rules, due dates, packaging, promotion, judging, best practices, success stories, program tips, and Q&A time.
June 2 and June 10	Market Your PTA Workshop	Create a display board to show your community what PTA is and what your PTA continues to do; or one to use at your membership table at PTA functions; how about a board to help promote your Reflections Program. Come prepared to make a marketing piece. You must supply your own large tri-fold board to use.
June 3	Membership Recruitment All Year long	Learn what resources are available to you . Learn how to engage everyone in growing your membership and the benefits of everyone being a PTA member. This can be a simple and fun job to take on . It's a great way to meet your community.
June 3 and June 8	President's Course*	Now that you have stepped up to be President, learn what it takes to do the job well! This course will give you the information needed to manage your PTA and have a fun exciting time doing it. Vice Presidents and any other interested members are welcome to take this as well.
June 8	Council Course*	This course explains what a council is, how it connects multiple PTAs together and enhances our voice for children, what councils can do for PTAs and its role within the PTA structure. This course should be attended by Presidents and Council Board members or anyone who wants to learn more about PTA.
June 2 and June 10	Money Matters 101*	This course will take you through everything you will be responsible for as a PTA treasurer including how to prepare a budget, conducting an audit, fundraising, managing money and bank accounts, and more It is suggested that all PTA treasurers and presidents take this course, but it would be beneficial to any PTA officer.
June 10	Cool Tech Tools Workshop	Cool Tech Tools to help you as a volunteer. This will include social media, graphics apps, volunteer coordination, email systems, scheduling, etc.

Register [online](https://www.ilpta-d37.org) or via email to nfentem@ilpta-d37.org.
Class sizes are limited to 30 attendees each.

All Trainings will be held at:
Eisenhower Junior High School
800 Hassell Rd
Hoffman Estates, IL 60169



Submit any questions or concerns to:
Nicole Fentem
Northwest Cook Region Director
E-mail: nfentem@ilpta-d37.org